

Transport, Access, Housing and Parking Focus Group

Meeting 7

21 March 2013 7.30pm

Present: Andrew Grimes (Chair), Marie Gerrard, Dawn Peer, Nora Muir, Ian Young, Ray Sharp, Moira Taylor, Dennis Hind, Sheila Davis, Mike Knowles, Ian Dean, Marjory Bisset, Maureen Erdwin.

Attending: Katy Hughes (SPC Meeting secretary).

1. Welcome and introductions

Katy Hughes welcomed all those present to the meeting.

2. Minutes

The minutes of the meeting of 31st January 2013 were approved as a true reflection of the meeting.

3. Update on SDL / progress in other areas of the Neighbourhood Plan

Andrew Grimes reported that three SDL planning applications have now been received:

O/2013/0346 – Church Lane, Hyde End Lane, Hyde End Road, Three Mile Cross. 900 dwellings.

F/2013/0347 – Croft Road, Spencers Wood. 276 dwellings.

O/2013/0101 – Land north of Cutbush Lane. Up to 126 dwellings.

Attendees were encouraged to view and comment on these planning applications online or in the parish office.

Andrew Grimes spoke about the next steps and the requirement to create supplementary planning documents related to each of the consultation questions, where details for specific issues such as speed limits can be included.

4. Process going forward – (Question formats for formal consultation with the community)

Andrew Grimes spoke to attendees about the details of the consultation process and how it is anticipated that this will proceed. Katy Hughes reported on public participa-

tion and engagement training received by the parish council. Attendees were asked to suggest any ideas of how to get the community involved.

It was noted that references in questions should state “Shinfield Parish” and not just “Shinfield”.

5. Translating detailed issues into consultation questions

Each question was discussed in turn, and attendees agreed amendments to the wording of the questions:

	HIGH LEVEL ISSUE	AG QUESTION	AGREED QUESTION:
1	Public transport	Shinfield Parish has appropriate public transport to meet the needs of residents up to 2026?	Shinfield Parish has appropriate public transport to meet the needs of people living, visiting or working in the parish.
2	Bridleway / cycle way / footways	Shinfield Parish has appropriate footways, bridleways and cycle routes to meet the needs of residents up until 2026?	Shinfield parish has appropriate routes for pedestrians, cyclists and horse riders, both disabled and able bodied, to travel through and around the parish.
3	Traffic management	Current road traffic management arrangements in Shinfield Parish will provide a safe environment for Shinfield Parish residents and visitors using the local road network.	Current road traffic management arrangements in Shinfield Parish provide a safe environment for people living, visiting or working in the parish.
4	Residential street design	<p>a) Modern housing developments have sufficient storage and play facilities to ensure that street frontages can be kept neat, tidy and secure?</p> <p>b) Modern housing developments are in keeping with their land settings?</p>	<p>Modern housing developments are designed to a suitable standard and are sympathetic to their existing environments.</p> <p>(Eliminate part b of this question)</p>

5	Village identity, signage and lighting	<p>a)Shinfield Parish and its individual villages have clear boundaries which maintain their identities?</p> <p>b)Signage and street lighting in Shinfield Parish makes it easy to navigate around Shinfield parish in both daylight and darkness</p>	<p>a)The settlements within Shinfield Parish should retain clear boundaries which maintain their individual identities.</p> <p>(Eliminate part b of this question.)</p>
6	Heritage street scenes / settings	Heritage street scenes in Shinfield Parish are protected from degradation by adjacent intrusive / discordant development	We can eliminate this as it is incorporated into question 4
7	Infrastructure	Existing utility infrastructure (electricity, gas, water, drainage and telecoms) is sustainable.	Existing utility infrastructure (electricity, gas, water, drainage and telecoms) is adequate.
8	Other	Are there other issues to be addressed?	Are there other issues to be addressed?
9	Comments		Do you have any other comments?

Attendees requested a free format section for comments. This has been added as question 9.

Attendees were requested to consider section 2 and submit comments to Katy or via dropbox. This stage will be reviewed at the next meeting. Katy will send the document to members again, with the questioned amended to the agreed new questions.

Attendees discussed whether moving onto stage 2 in advance of any public consultation process may constitute pre-empting the results.

It was agreed that work could be carried out on this without prejudicing the outcome of any public consultation, and that this would be an efficient use of time.

Andrew Grimes requested attendees to add comments to pages in dropbox to flesh out and gather evidence for the questions.

6. **Any other business**

There was no other business.

7. Date of the next meeting

The next meeting is scheduled for Thursday 16th May 2013 in the Heggadon meeting room at Shinfield parish hall, at 19.30 hrs.

PLEASE NOTE THAT THIS MEETING (16TH May 2013) HAS NOW BEEN CANCELLED TO ALLOW US TO SCHEDULE A STEERING GROUP MEETING AND TO BRING THE OTHER GROUPS TO THE SAME STAGE. THE DATE OF THE NEXT TAH FOCUS GROUP MEETING WILL BE EMAILED SHORTLY.