

Transport, Access and Housing Focus Group
7.30 p.m Monday 3rd September 2012
Meeting 2

Minutes of meeting

Item	Minutes	Actions
1	<p>Welcome and introductions.</p> <p>1.1 The meeting opened with 16 people in attendance. All attendees signed the attendance sheet and gave or checked their contact details.</p>	
2	<p>Appointment of Minute Taker</p> <p>2.1 Marjory Bisset was appointed as minute taker</p>	
3	<p>Minutes of previous meeting 30/07/2012</p> <p>3.1 The attendees agreed that the minutes of the previous meeting were a correct record.</p>	
4	<p>Matters arising</p> <p>4.1 Item 3.3 Ian Young had emailed Pulleyn's Transport but there had been no response.</p> <p>4.2 Item 3.3 Andrew Grimes had emailed Burley Stud but there had been no response</p> <p>4.3 Item 3.4 The Steering Group is still considering the best way to involve the local Chamber of Commerce.</p> <p>4.4 items 4.3 and 4.5: Andrew Grimes has included issues raised in the first meeting in the issues log</p> <p>4.5 Item 5.2 Marjory Bisset queried Mike Knowles' statement that the rate of delivery of the housing is expected to be level in the light of WBC's Managing Development Delivery DPD, in which it stated that most development will take place in the early years of the period covered, peaking around 2016-17. Mike confirmed his statement. Difference might be due to the fact that the MDD DPD covers the whole of the WBC area.</p> <p>4.6 Item 7.1: Future meetings are all booked</p>	
5	<p>New name</p> <p>5.1 Since the previous meeting the Housing and Parking Focus Group has found itself without a chair, and because of the overlap between Transport and Access issues and Housing and Parking issues, the Steering Group have decided to merge the two focus groups. A discussion ensued about what the name of the merged group should be, and the decision was for Transport, Access and Housing.</p>	
6	<p>Objectives</p> <p>6.1 The attendees reviewed Andrew Grimes' Objectives document.</p>	

	<p>They agreed to adopt the document with the proviso that Andrew amend the fifth paragraph to improve clarity. Andrew pointed out that we need to negotiate with both WBC and Reading Borough Council, in so far as we are situated just south of Reading and many current and future residents make use of RBC's public transport and roads.</p> <p>6.2 Andrew will produce a comparable draft objectives document for housing and parking for the next meeting.</p>	Andrew Grimes
5	<p>Project plan</p> <p>Andrew presented a project plan which is a reworking in Word of the plan produced in conjunction with CPRE. The intention is that it will be easy to use as a working document. It is in two phases, Development and Examination. Marjory explained that Wokingham Borough Council have decided to hold a public consultation on the parish council's intention to have a neighbourhood plan and asked the attendees to respond by going to the WBC website and following the instructions there. Attendees expressed dissatisfaction that the consultation had not been better publicised and that it was hard to access for people without PCs. Andrew commented on the length of the plan and the need to try to keep to it. We need a full list of issues by the end of the next meeting. it might be necessary for the housing and parking issues to wait until the meeting after that.</p> <p>A discussion then ensued on the best way of having the issues list available somewhere for people to update. Dropbox was selected as the way to do it. Ian Young and Andrew Grimes will set this up.</p> <p>Mike Knowles commented on the current position as the Consortium sees it. There is no news on Shinfield West, which is hampering progress. The consortium expects to submit planning applications for the developments in Spencers Wood, Three Mile Cross and north of Cutbush Lane between September and the end of the year. These are major applications and could take a long time to be decided. The Manor application is going to enquiry on 29 Oct for four days. It will be an inspector's decision so the outcome should be known sooner than with Shinfield West.</p> <p>Attendees were concerned that the applications will be submitted before the neighbourhood plan is finalised. They asked if the applications could be presented to the members of the focus group. It was thought that the other focus groups would be equally interested in seeing the applications and commenting on them. A public meeting was mooted. This proposal will be taken to the Steering Group.</p>	Andrew Grimes/Ian Young
7	<p>AOB</p> <p>6.1 Maureen Erdwin asked for all information being produced by the neighbourhood planning team, eg consultation materials, the plan itself, to made fully accessible. This issue will be taken to the Steering Group.</p>	Andrew Grimes
8	The meeting closed at 9.00 p.m.	